

Illinois Council of Code Administrators

UNIFIED TO PROVIDE
A SAFER BUILT ENVIRONMENT

PRESIDENT Keith Steiskal
Village of Lombard

VICE PRESIDENT – Greg Thorpe
Rock Island County

SECRETARY – Tom Jacobs
Village of Algonquin

TREASURER – Jeff Albertson
City of Batavia

SGT. AT ARMS – David Dertz
Village of Olympia Fields

Past President – Jeff Stehman
City of O'Fallon

BOARD MEETING

Minutes

Thursday July 13, 2017 10:00 a.m.

**Location: William G. Stratton Building
401 South Spring St., 3rd floor
Capital Development Board Room E
Springfield, IL 60510**

*There is parking at the Visitors Center Parking Lot behind Boone's Saloon
(corner of Edwards and College Drive)

1. Call Meeting to Order: **Called to order 10:02**
2. Roll Call: **Albertson, Dertz, Tienstra, Steiskal, Thorpe, Lupinski, Howard, Stehman, Gruber, Jacobs, Engebretson, Neal, Klecz, Schmitz; Burton**
3. Member Organization Delegate **FVFBIA; SSBOA; IPIA; SBOC; ILLOWA; CEO; NWBOCA (QUORUM)**
4. Approval of Meeting Minutes for May 11, 2017: **Motion by Howard/Lupinski; passed**
5. President Report: **a) Introduced Felicia Burton who reported that the new IAC is at the Governor's desk, then to JCAR with a public comment period after. b) Keith had meeting with Justin DeWitt at IDPH who told him there is a new program manager for plumbing. c) Restated that ICCA needs to focus on the things the chapters don't do; don't duplicate efforts.2**
6. Vice-President Report: **Working on getting the contact list updated...need to get chapters to report contacts. Also brought up email lists and who to be on it.**
7. Secretary Report: **Will be retiring effective September 29.**

8. Treasurer Report: **Motion to approve treasurer’s report by Thorpe/Howard; passed.**
 - a) Account Summary
 - b) Dues payment update – (update): **NWBOCA turned over 2017 check finally.**
9. Illinois Legislative Update and Discussion Items
 - a) Margaret Vaughn: **Able to stop bills we didn’t support. Dilapidated building bill will probably be back, hopefully with our input.**
10. ICC Updates and information–Tim Schmitz: **ICC governmental report for July has been passed out. Keith brought up difficulties with the conference website. Also brought up how he could not find ICC Board meeting minutes anywhere. Will quiz board meeting candidates regarding their stance on this issue. Tim mentioned that he does relay Chapter concerns to higher ups and recommended taking our issues with the ICC Board directly to them. Dale Engebretson from Warrenville is looking to run again for the ICC Board and asked for our support.**
 - a) Committee Reports
 - a) ISO Committee – Albertson, Thorpe **No report**
 - b) Lobbyist Committee – Stehman, Steiskal, Thorpe **No report**
 - c) Plumbing Committee – Stehman, Lupinski, Tienstra, Dertz, Neal **No report**
 - d) ICCA Annual Meeting Committee – R. Klecz, K. Gruber **No report**
 - e) Update of IEMA– Facility Assessment Support Team (FAST) Alliance – Stehman **No report**
 - f) Illinois Terrorism Task Force – Tienstra **Reported on a good meeting on terrorism briefings, and grants that may be available. Gave an impressive rundown on all the different entities involved at the meetings.**
11. Old Business
 - a) Continued discussion on ICCA as an ICC Chapter and how the various chapters that make up ICCA fit in as ICC chapters, membership types, etc.
 - b) **Look to build a contact list for all State contacts, IML, etc.**
 - c) ICC tax exempt status, Secretary of State non-profit, and other accounting matters to be addressed. **Working on it**
 - d) Video conference call ICCA meetings. Looking at what technology is available to allow less driving across the state and more time to accomplish ICCA goals. **ie GoToMeeting at \$29.00/month**
 - e) Discuss 2017 ICC annual conference (**start preparing shirts, pins, and Illinois meeting/social event at conference**) **Need a way to get the word out that we are there. Motion by Tienstra/Dertz to supply ICCA shirts to delegates; passed.**
 - f) ICCA training event(s) and partnering with Chapters on events throughout the year such as education events (more), education grants, and ICC High School training programs to recruit future Inspectors.

12. New Business

- a) ICC Election (review of candidates and process)
- b) Discuss meeting held with Justin Dewitt from IDPH
- c) Update in Illinois Accessibility Code
- d) Develop list of ICCA priorities to be sent out to member chapters to guide ICCA in remainder of 2017 and 2018 **focus on state issues**
- e) Review Committee Assignments (make sure those assigned to each committee is still up to date)
- f) **Next Meeting, Motion by Gruber/Albertson to move date to September 7 due to ICC Conference, and to move meeting to Bloomington due to last years' meeting location in Champaign issue; passed September 14, 2017 in Champaign.** List of all meeting dates and locations has been added to the ICCA website.
- g) Open forum and discussion

13. Adjournment **12:07**

CONFERENCE CALL IN (option)

For those of you that cannot attend, please call in to the **Free Conference Call system.**

Participation of delegates and/or Presidents is critical for the success of ICCA, so please make every attempt for you or someone in your organization to spend 2 hours on a conference call with the board, Thanks.

Participant Conference Call–In number: 605–475–4000

Participant Access Code: 581009*