

# Illinois Council of Code Administrators

## BOARD MEETING MINUTES

Thursday January 11, 2018 10:00 a.m.

Location: City of Bloomington

1. Greg Thorpe called the meeting to order at 10:06am.
2. Attendees present and by phone: Dave Dertz (SSBOA), Keith Steiskal (SBOC), Jeff Stehman, Greg Thorpe (ILLOWA), Margaret Vaughn, Tom Lipinski (ILLOWA), Jeff Albertson (FVFBIA), Dale Engebretson (SBOC), Rhonda Klecz (IACE), Joe Baber (SSBOA), Kathryn Gruber (IPOC), Jerry Maicach (SSBOA), Gary Howard (IPIA), Tim Schmitz (ICC), Raoul Johnston (NWBOCA), Kathy Kluge (Village of Mundelein),
3. Member Organization Delegate (QUORUM )
4. A motion was made by Dave Dertz to approve the minutes from the November 9, 2017 meeting. It was seconded by Jeff Albertson and approved by majority.
5. No President report at this time.
6. No Vice-President report at this time.
7. No Secretary Report at this time.
8. A motion was made by David Dertz to approve the Treasurer's report. It was seconded by Tom Lipinski and approved by majority. There were no transactions. The current balance is \$7,727

Jeff will be mailing bills to the Chapters this week. A breakdown of expected income from the various chapters was submitted. A proposed budget was also presented. Unfortunately, the known expenses at this time are the lobbyist at \$9,301.22, the legislative reception cost not to exceed \$3,000 and the executive director position that could potentially cost \$3,600 plus travel expenses. The projected income of \$11,250.00 for the year leaves a deficit of \$4,650.

The lack of funding was discussed. The dues amount was originally calculated by factoring \$150 for ICCA and \$30 a municipality for the lobbyist. It was suggested we increase the dues relative to the cost for the executive director. Rhonda Klecz

indicated the members of IACE would not accept an increase in membership costs.

SBOC and NWBOCA have separate contracts with Margaret. The consolidation of these contracts with ICCA was discussed. Raoul requested an email regarding the budget deficit. A joint meeting between SBOC and NWBOCA is already on the calendar for January 26. He will address this topic then. Several chapter delegates indicated the individual chapters may be able to help with some sort of financial assistance this year.

Jeff Stehman suggested an executive board meeting to further discuss the issue. The executive board will meet prior to the next regular board meeting.

Jerry requested a finalized and more specific budget by the next meeting.

#### 9. Illinois Legislative Update and Discussion Items

Margaret reviewed the submitted update.

Margret, Jeff and Jerry have been working with Rep. Hurley on an unsafe structures bill. Discussion regarding the proposed unsafe structures verbiage ensued. This proposal would affect municipalities with an adopted code. They will meet again to discuss this issue.

A legislative reception is planned for February 6<sup>th</sup> at Saputo's from 5:00pm-7:30pm. Joe will contact the Director of the Illinois State Republican's and invite them to the event. A flyer and locator link will be emailed to members.

#### 10. ICC Updates and information-Tim Schmitz

Chicago is working on adopting the I-Codes with amendments. They are one of the last large cities in the nation that have not adopted them.

The 2019 ICC conference will be held in Las Vegas. St. Louis was just identified as the host city for 2020.

Sometime the second or third week in July, members of the ICC board of directors will be touring the Midwest. They will be touring Wisconsin, Illinois and Minnesota.

Tim will be attending a 5 day training event in Region 3 to obtain information regarding the planning and organization necessary to hold a similar event.

Greg indicated he has been satisfied with the downloaded version of the 2018 I-Codes.

##### a) Committee Reports

a) ISO Committee - No report at this time.

b) Lobbyist Committee – They have received the lobbyist contract for 2018. It is the same contract as 2017. Keith requested the legislative update be submitted 2 weeks prior to the ICCA board meeting. Greg suggested a week. Jerry suggested the Friday before.

One packet containing the agenda, minutes, treasurer's report and legislative report will be sent 10 days prior to all future meetings. Margaret will need to get her information to Greg prior to the packet being sent out.

A motion was made by Gary Howard and seconded by Jeff Albertson to approve the 2018 lobbyist contract with Margaret. It was approved by majority.

c) Plumbing Committee – Dave Dertz indicated the State of Illinois is trying to force plumbers to replace lead water lines from the house to the curb stop when exposed. There is nothing in writing to enforce this requirement.

d) ICCA Annual Meeting Committee – Training will be held February 5<sup>th</sup> in Springfield. The topic will be the Existing Building Code. A flyer has been created and registrations have started to come in.

e) **Facility Assessment Support Team (FAST) Alliance** – No committee minutes were presented.

f) Illinois Terrorism Task Force – Jeff has been trying to contact Deb Clark regarding the change of delegate. ICCA needs to have a strong voice in this group. They seem to have funding for a variety of projects.

## 11. Old Business

a) Keith is working on a contact list for all State contacts. This includes but is not limited to IML, Plumbing advisory council, Energy Advisory Council, Accessibility committee, etc., with the help of Jeff Stehman.

The Energy Advisory Council was discussed. Tom Ayers and Don Plass are the inspector delegates. They have a four year term. Concerns were made regarding one of the delegates not being a functional building code official. The delegates need more involvement from code officials and need a consensus on issues. Greg did state Tom communicates with ILLOWA and him frequently.

- b) Keith has contacted an accountant and is working on the tax exempt status, Secretary of State non-profit, and other accounting matters. He was waiting on the proposed budget to give the accountant.
- c) See Treasurer's Report
- d) Jeff indicated that contacting the new IEMA director should be a top priority along with the contact list.

A way of contacting the Chapters and receiving input needs to be addressed.

Jeff and Greg are trying to set up a meeting with Bill Ward from the Home Builders, someone from the State Fire Marshal's office, CDB, and IEMA. Tim indicated leadership needs to be visible at all times and be noticed.

Jeff mentioned the IML conference in September. It was suggested we have a presence at this conference. Manning a booth at the exhibit hall or sitting on a panel were suggested options while having a list of topics to discuss.

- e) The Accessibility code has not been filed with JCAR yet.
- f) The executive director position was discussed. Jeff will be assisting Margaret with legislative concerns. He will also be contacting all Chapters to discuss their involvement in ICCA and the benefits of being a member. Jeff created a new list of duties.

Gary reminded the Board the By-laws will need to be changed.

- g) Jeff Albertson reminded Jeff Stehman and Greg AICE is having a board meeting on January 17 at 8am. They would like a representative from ICCA to participate. Greg requested a list of goals and issues from AICE.

Garry requested a mission statement for ICCA be created.

Margaret indicated she had a PowerPoint presentation that has been well received by IPOC and NWBOCA. She offered to bring the presentation to an IACE meeting in the future.

- h) During the last meeting, Dale offered to contact ICC and investigate the ability of Illinois to move to a different ICC Region. After meeting with Tim, it was decided that was not an option. ICCA needs to encourage involvement in Region 4. Jerry expressed his frustration.

Dale is currently the Treasurer for Region 4. ICCA need's two delegates for this Board. The delegates shall come from IPOC and ILLOWA. The executive board will find the needed delegates prior to the next meeting.

## 12. New Business

- a) A call for nominations from the floor for the election was made. A motion was made by Jeff Albertson to close the nominations. It was seconded by Rhonda Klecz and passed by majority. A motion was made to

accept the slate of officers as presented. Tom Lipinski seconded the motion and it was approved by majority. The new officers are as follows:

President: Greg Thorpe

Vice-President: Keith Steiskal

Treasurer – Jeff Albertson

Secretary – Kathryn Gruber

Sargent at Arms – David Dertz

b) There is a proposal form and timeline on the CDB website. Public comment is open until March 31, 2018. Smart Energy has created a PowerPoint presentation of the significant changes. The state is hoping to have the code in effect March 1, 2019.

c) See Legislative Update

d) The next meeting will be Friday, March 18, 2018 in Woodridge.

e) Dale requested an update to the ICCA website as some of the information and links are incorrect.

13. A motion was made by Tim Schmitz to adjourn the meeting. It was seconded by David Dertz. The meeting was adjourned at 11:54am.