

Illinois Council of Code Administrators

BOARD MEETING MINUTES

Thursday, January 9, 2020 – 10:00 a.m.

Location: Bloomington, IL

1. President Thorpe called the meeting to order at 10:03am.
2. Attendees present and by phone: Jeff Stehman, Greg Thorpe (ILLOWA), Kathryn Gruber (IPOC), Chad Truran (CEOSI), Dale Engebretson (SBOC), Margaret Vaughn and Chris Richman, Tom Lipinski (ILLOWA), Jeff Albertson (Fox Valley), Keith Steiskal (SBOC), Sanyokta Kapur (NWBOCA), Randy Tedesco (CEOSI),

Member Organization Delegate (QUORUM)

3. A motion was made by D. Engebretson to approve the minutes from the September 12, 2019 meeting. It was seconded by T. Lipinski and approved by majority. The only change to the minutes is the fact that D. Engebretson now represents SBOC.
4. J. Albertson submitted a verbal Treasurer's report. He is having trouble logging into the banking system. The beginning balance on 11/1/19 was \$7,174.91. The balance as of 12/31/19 was \$5,415.09. The annual bill for the 2020 dues has been mailed to the last known address for each chapter.
 - a) The Secretary of State paperwork has been sent in. Signatures are being collected as part of additional requested paperwork. A motion was made by C. Truran and seconded by D. Engebretson to investigate the cost for an accountant to submit required yearly forms.
 - b) J. Stehman has mailed letters to a handful of prospective associate members.
5. J. Stehman submitted a six-month bill for services in the amount of \$747.34. A motion was made by T. Lipinski and seconded by J. Albertson to pay the invoice.
6. Margaret summarized her written legislative report. Vacancies exist on the State Elevator Board. Delegates will reach out to members who may be interested in serving. The deadline has passed to adopt the new Illinois Plumbing rules. Katie Stewart introduced HB4015 without the knowledge of ICCA. Jeff Stehman has been in contact with Katie Stewart and Scoff Gauvin from IEMA. There will not be a legislative reception in 2020. Margaret submitted her 2020 contract for review.

A motion was made by D. Engebretson and seconded by J. Albertson to pay Margaret for her 1st quarter fee of \$2,250. The contract will be discussed at the next ICCA meeting.

7. No ICC update at this time.
8.
 - a) No ISO committee update at this time.
 - b) No plumbing committee update at this time.
 - c) J. Stehman and K. Gruber have been in contact with Scott Gauvin from IEMA along with representatives from AIA. Key partners have been identified and we are proceeding forward.
 - d) It was requested the meeting dates for ICCA change as this is the same day as ITTF and Critical Infrastructure meetings. A motion was made by K. Gruber and seconded by C. Truran to move the meeting dates to the third Tuesday of the month starting in May.
9.
 - a) See item 6.
 - b) D. Engebretson and J. Stehman will review the By-Laws and suggest changes at the March meeting. Any changes to the By-Laws will be voted on at the annual meeting in May. Some of the items discussed were the qualifications of Executive Board members and clarification of the definition and requirements of associate members.
10.
 - a) The creation of a state-wide building code will be added as a goal for 2020.
 - b) Delegates will talk to their respective Chapters regarding the needs of its members.
 - c) The 2020 meeting dates will change to March 13th, May 19th, July 21st, September 15th, November 17th. The March meeting will be held on Friday in Woodridge hosted by SBOC. The November meeting will be in Homer Glen. Discussion ensued regarding the elimination of a meeting date or changing the date to coincide with the ICC convention in St. Louis.
 - d) Kathryn will reach out to Joe Baber concerning the use of the website.
 - e) The annual ICC business meeting will be held October 11-14 in St. Louis, Missouri. J. Stehman has reached out to members of the planning committee. D. Engebretson will reach out to members of Region 4. ICCA would like to host a hospitality night or some sort of off-site entertainment.
11. Elections were held. The 2020 officers are:
 - President – Dale Engebretson (SBOC)
 - Vice President – Kathryn Gruber (IPOC)
 - Secretary – Sanyokta Kapur (NWBOCA)
 - Treasurer – Jeff Albertson (Fox Valley)
 - Sgt. At Arms – Chad Truran (CEOSI)
12. The next meeting is scheduled for Friday March 13th at the SBOC Spring Training in Woodridge. A motion was made by D. Engebretson and seconded by K. Gruber to adjourn the meeting at 11:46 a.m.