

# Illinois Council of Code Administrators

## BOARD MEETING MINUTES

Tuesday, Sept 15, 2020 – 10:00 a.m.

Virtual via Webex.

1. President Engebretson called the meeting to order at 10:05 am.
2. Attendees present and by phone: Jeff Stehman, Kathryn Gruber (IPOC), Chad Truran (CEOSI), Dale Engebretson (SBOC), Jeff Albertson (Fox Valley), Sanyokta Kapur (NWBOCA), Greg Thorpe (ILLOWA) (CEOSI), Tim Schmitz (ICC), Randy Tedesco (CEOSI), Herman Beneke (Fox Valley) Jim Smith (AWC) and Margaret Vaughn.

Member Organization Delegate (QUORUM )

3. July meeting minutes – It was clarified that list of Past Presidents will be posted up on ICCA website instead of Honorary members. A motion was made by Jeff Albertson to approve the minutes from the July meeting. It was seconded by Herman Beneke.
4. Jeff Albertson submitted the Treasurer's report:
  - a) The beginning balance as of July 1<sup>st</sup> was \$10,039.15. Ending balance as of Aug 31<sup>st</sup> stays the same, as there were no deposits or deducts.
  - b) A motion was made by Chad Truran to approve the minutes from the July meeting. It was seconded by Kathryn Gruber.
  - c) There is no projected shortfall this year after taking into consideration the upcoming outstanding bills such as Lobbyist fees for 3<sup>rd</sup> and 4<sup>th</sup> quarter and Executive Director's due.
  - d) Jeff will correspond with Margaret Vaughn to provide her with the contact information and addresses for each Executive Board member.
5. Executive Directors report:
  - a) No comments other than what will be covered under old business in the Agenda.
6. ICCA Legislative update from Margaret Vaughn:
  - a) Fall Assembly session will be conducted on November 17<sup>th</sup>–19<sup>th</sup> and December 1<sup>st</sup> to 3<sup>rd</sup>.

- b) Elevator Safety Board meeting was postponed. There was opposition to duplicate testing requirement in the 2016 Elevator Code rules and it did not advance as the 12 month period with JCAR has expired. We are hoping the 2016 Elevator code will be tabled and 2019 Elevator Code shall be adopted without the duplicate testing requirement.

7. Tim Schmitz presented ICC report:

- a) There is a webinar tomorrow on BRIC program offered by FEMA. He encourages all communities to join in the webinar session to learn about the BRIC program to fund training and purchase of online digital codes and adoption of new codes or code updates through ICC. Request for funds will be sent to the State for approval and grants.
- b) There is no minimum population requirement for this grant.
- c) Application opens in September and funding may not be available till OCT 2021.

8. ISO committee report–No report.

9. Plumbing committee– No report. Glen Neal is not serving on the Illinois Plumbing Committee any longer.

10. IEMA –There is a meeting being set up between Illinois Public Works group and IEMA to discuss further progress.

11. Technology Committee report:

- a) No report.

Old Business:

- a) Changes requested to the By–Laws regarding the addition of Past President and description of eligibility for an Executive Board Member had been forwarded to at least one representative of each organization a month prior to this meeting for review and comments.
- b) It was discussed that it was not practical to have each member organization to have two votes, one for each delegate of the organization, due to the fact that representation and attendance of both members in every meeting has traditionally been an issue. If membership starts to grow, this can be reconsidered.
- c) In the previous meeting, the members had voted unanimously to waive the requirement to propose any changes to the By–laws only prior to end of first quarter.
- d) Proposed changes to the By–Laws have been approved by 2/3<sup>rd</sup> majority. Motion was made by Jeff Albertson and seconded by Randy Tedesco.

New Business:

- a) Margaret Vaugh was requested to leave the meeting. Remaining attendees discussed options regarding budget concerns and funding for the year 2021 regarding Lobbyist fees.
- b) An Executive Board meeting will reconvene on Oct 13 to follow up on the conversation.
- c) A motion was made by Jeff Albertson and seconded by Chad Truran to adjourn the meeting at 11:19 a.m.

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