

# Illinois Council of Code Administrators

## BOARD MEETING MINUTES

Tuesday, September 14th, 2021 – 10:00 a.m.

Virtual via Webex.

1. President Gruber called the meeting to order at 10:07am.
2. Executive Board members present: Kathryn Gruber (IPOC), Chad Truran (CEOSI), Jeff Albertson (Fox Valley), Sanyokta Kapur (NWBOCA),
  - a) Delegates: Allan Drewes and Jason Huelsman (Custom Builders, also Advisory Council for SOI IECC), Kory Smith (IACE), Archana Mohanchand (SSBOC), Tim Schmitz (ICC), Jeff Stehman,
3. July 20th meeting minutes approval– Motion to approve made by Jeff Albertson, second Chad Truran to approve. All approve.
4. ICCA Legislative update–Jeff Stehman stated that not much going on right now but staying in close contact with IML. Things will ramp up going into the spring session.
5. Treasurers report–
  - a) Sanyokta gave an update to the treasurers report. Now sending out paypal invoices, municipalities are using the links for payment. Still some outstanding balances, Sanyokta will be reaching out to some of the members that are behind. Motion to approve Chad Truran, second Jeff Albertson, all in favor.
  - b) Kathryn gave a member update. IPOC looking for board members, having a hard time getting people active. CEOSI and Fox Valley having the same issue. Always looking for members to step up and be part of the board. Still looking for more associate members as well. Stehman has reached out to multiple groups, getting verbal commitments, unfortunately none of the organizations have followed up. Will keep trying to gather more associate members.
6. Committee report–
  - a) ICC report from Tim Schmitz–Convention starts this weekend. Hotels have filled up. Tim asked if any municipalities have received American rescue

funding, municipalities have started to receive some of the funding. Tim stated that the ICC has a form letter that can be used to apply for the funding as there is still money sitting out there. Next convention will be held in Louisville KY. 2023 will be held in St. Louis, MO. Stehman asked about honorary membership for retired Code Officials. Tim stated that there is an honorary program, with reduced fees for membership after being approved by the board.

- b) Plumbing committee-No report
- c) Critical infrastructure-No report
- d) IEMA FAST committee-Stehman and Kathryn still working with IEMA.  
Trying to model a program after the Missouri SAVE coalition program. So far has been difficult to get the ball rolling in order to have a state wide organized program that will help all municipalities in a time of disaster. Contact Stehman if interested in learning more or becoming involved.
- e) IECC-No report.
- f) ITTF-Kathryn gave quick update, nothing new aside from cybersecurity information, phishing scams, etc.

7. Old Business-No old business.

8. New business-

- a) Next meeting November 16th, 2021 in Springfield at 10am. Location TBD. Brad Cole, IML, will be doing a presentation as well as Tim Schmitz from the ICC.
  - b) Nominating committee is coming up. Need volunteers for the committee.
9. General discussion-Kathryn asked what training the membership would like to see, possibly in December or January. Stehman has always been a proponent of legal aspects of code administration. Albertson asked about disaster preparedness. Sanyokta gave some ideas for ADA and building safety training. Board will evaluate and send out information. Basic introduction for Code Officials would be nice as well. Quite a bit of discussion on mentoring inspectors to become code officials and what the future holds. Stehman also stated that cities need to recognize the importance of what we do as a group and getting in contact with city managers, mayors, etc. and talk about the importance of what code officials and building inspectors do. Discussion also about lunch for the next meeting November 16<sup>th</sup>, being provided by ICCA with a cost not to exceed \$300.00. Motion made by Chad Truran, second Jeff Albertson, all in favor.

10. Motion to adjourn Jeff Albertson, second Chad Truran, all ayes.

\*\*Meeting recorded on WebX, if any questions, please ask CT\*\*