

Illinois Council of Code Administrators

BOARD MEETING MINUTES

July 19th, 2022 – 10:00 a.m.

Conference call and Webex.

1. President Gruber called the meeting to order at 10:00am.
2. Executive Board members present: Kathryn Gruber (IPOC), Jeff Albertson (Fox Valley), Chad Truran (CEOSI), Sanyokta Kapur (NWBOCA), Jose Zavala (SSBOA)
 - a) Others in attendance: Herman Beneke, Tim Schmitz, Greg Thorpe, Jeff Stehman, Kerry Demski, Ed Lisinski, Herman Beneke
3. March 11th meeting minutes approval (no quorum for May meeting)– Motion to approve made by Jeff Albertson, second Greg Thorpe. All in favor.
4. Treasurer’s report–
 - a) Sanyokta gave the report. Motion to approve Herman, second Jose. All in favor.
 - b) Membership applications–Brief discussion on associate members and payments. Stehman and Sanyokta stated that they have tried to follow up with some of these associate members. Unfortunately, still waiting on payment.
 - c) Annual report for ICCA for the Secretary of State completed and submitted.
 - d) Discussion about an audit committee for ICCA funds instead of third party. Stems from notification from accountant about a form 990 that is supposed to be filed with the IRS yearly for tax exemption. Gruber suggested at the training in November, board members go through the budget before the training. Just to get caught up this year, may elect to pay accountant to get caught up on our tax exempt status. Gruber and Stehman may look into training for these types of situations, such as getting familiar with tax exempt status and requirements.
5. ICCA Legislative update—
 - a) Stehman stated that we are trying to get more recognition in what we do. Work with IML on this aspect, including the article that Gruber and Stehman put together for the IML magazine. Will also be at the IML conference to have a presentation about our industry and the positive effect on our community. Will also make a push for municipalities to be

within 5 or 6 years of the most recent version of the codes. FEMA and ISO push for this cycle timeline as well.

6. Executive Director Report—
7. Committee report—
 - a) ICC report from Tim Schmitz—Discussion on ICC conference in Louisville, KY. Also discussed the revamping of the ICC website. Will be easier to use.
 - b) Plumbing committee—No report
 - c) IEMA FAST committee—State is coming up with another association for mobile support during disasters. ICCA is going to have a meeting with them coming up.
 - d) IECC—Nothing new, just informational items before the board. Everything went to the CDB for approval and implementation. Will send something out for implementation date.
 - e) ITTF—Nothing new, just budget discussion.
8. Old business—Discussed starting to meet again in person. Hybrid style meeting was mentioned, some wanted to offer that style of meeting due to busy schedules.
9. New business—
 - a) Talked about Illinois wide chapter training events calendar. Will try to look at the ability to add a calendar to the website, however it is very time consuming to keep running.
 - b) Discussion about accessibility training from the State. Need more of it.
 - c) Discussed the NESHAP interpretation from the State. ICCA will reach out to IML to see if they can assist in discussing the item with the State, at least for the fee that is associated with the form. Stehman and Truran will get further information on the matter.
10. General discussion—
 - a) Training day for ICCA still available. Training with meeting over lunch possibly around December 5th. Will try to nail down a location and training.
 - b) Need to update the website to reflect members, both government and associate.
 - c) Truran wondered if others in the State have tried to work together to get the same cycle of code implemented for a geographic area. Would like to do it down in southern Illinois. Others have stated that one of the big hang ups is local amendments and interpretation of the codes throughout.
 - d) Truran asked about salaries up north, and if they are in line with others. Varies quite a bit down south. Albertson stated that every 3 years they have a pay study. Beneke stated that his staff is union and works closely with FD, Beneke is the Fire Code Official. Zavala stated that he is not the

fire code official but also works closely with the FD. Gruber said that they just negotiated a new contract and will send some info over.

11. Next meeting September 20th, 2022 at 10am. Location TBD.

12. Motion to adjourn Herman Beneke, second Chad Truran, all ayes.