

# Illinois Council of Code Administrators

## BOARD MEETING MINUTES

September 19th, 2023 – 10:00 a.m.

Conference call and Webex.

1. President Gruber called the meeting to order at 10:11 a.m.
2. Executive Board members present: Kathryn Gruber (IPOC), Chad Truran (CEOSI), Jose Zavala (SSBOA), Jeff Albertson (Fox Valley)
  - a) Others in attendance: Tim Schmitz, Greg Thorpe, Steve Gardner, Steve Martin
3. May 16<sup>th</sup> meeting minutes approval–Motion to approve made by Jeff Albertson, Jose Zavala, 2nd. All in favor.
4. No quorum for July 18<sup>th</sup> meeting therefore no minutes to approve for July.
5. Treasurer’s report–
  - a) No report (Sanyokta unable to attend meeting). Tabled until November meeting.
  - b) Membership dues discussion tabled until November meeting.
6. ICCA Legislative update—
  - a) State building code. Kathryn and Grant Ulrich will be presenting at the IML conference on the new State minimum standards.
  - b) Kathryn ordered 500 brochures for the IML conference and the expo table for Tim Schmitz and the ICC to the tune of \$110.47. Motion to approve the expense Jeff Albertson, 2<sup>nd</sup> Chad Truran, all in favor.
  - c) Kathryn said that Grant Ulrich will be attending the Illinois Association of County Zoning Officials and the Illinois Fire Inspectors Association annual round tables, if anyone would like to attend in October and November.
7. Executive Director Report—No report
8. Committee reports–
  - a) ICC report—
    - i. Tim said that the 2024 codes will be out Oct–November, except for the IRC and IECC. Those should be shortly after.
    - ii. Tim said the Illinois energy code is delayed to the October meeting for JCAR.
  - b) Plumbing committee–No report
  - c) IEMA FAST committee–Upcoming meeting end of September.

- d) IEAC (Energy Advisory Council)—CT stated that to the best of his knowledge things are still under review. Darren Meyer had sent out an email with information on items under review. Steve Martin said that the IECC was going to be adopted by JCAR in mid-October.
  - e) Illinois Homeland Security Advisory Council—Going over budget items.
  - f) ITTF—Nothing new to report.
  - g) Annual training Day will be Wednesday December 13<sup>th</sup>. Topic will be 2021 IBC Significant Changes. Online.
  - h) Illinois Warehouse Task Force— Kathryn discussed the Illinois Warehouse Task Force that occurred. No building Officials have been invited to attend or be on the committee. Kathryn will send out info.
9. Old business—Conference coming up in St. Louis. Trying to get shirts but it may be something for the next conference as it has been difficult to get a solid number of attendees.
10. New business—
- a) December training day for ICCA. December 13<sup>th</sup>. 2021 Significant non-structural changes. Board decided to pursue online training only and not in person.
  - b) Elections are slated to start January 2024.
11. General discussion—
- a) Chad requested that ICCA pay for Kathryn's lodging when she goes up to the IML conference. Kathryn will give a presentation based on the statewide building code for members, on behalf of the ICCA. Motion by Chad T. to pay for Kathryn's cost to attend the event with costs not to exceed \$400.00, second by Jeff Albertson, all in favor.
12. Next meeting November 21<sup>st</sup>, 2023, at 10am. Location TBD.
13. Motion to adjourn Greg Thorpe, second Jeff Albertson, all ayes.