**I**llinois **C**ouncil of **C**ode **A**dministrators

# UNIFIED TO PROVIDE

A SAFER BUILT ENVIRONMENT

## PRESIDENT JEFF STEHMAN

**City of O’Fallon**

### VICE PRESIDENT - JEFF ALBERTSON SECRETARY – LONNIE SPIRES

 **City of Batavia City of Park Ridge**

 **TREASURER - TOM PAHNKE SGT. AT ARMS - Keith Steiskal**

 **Retired Code Official Village of Lombard**

 **ICCA BOARD MEETING MINUTES for July 10, 2014**

# Thursday July 10, 2014 10:00 a.m.

Location: City of Peoria City Hall,

Rm. 404 (4th Floor), 419 Fulton,

 Peoria, IL 60510

1. Meeting called to Order by President Jeff Stehman at 10:11 AM.
2. Roll Call by President Jeff Stehman

Officers present Jeff Stehman, Jeff Albertson (via phone), Tom Pahnke, and Keith Steiskal (via phone)

1. Member Organization Delegates Identification (QUORUM )

CEOSI \_ Jeff Stehman

FVFBIA - Jeff Albertson (via phone)

IACE - Kathy Mueller, Rhonda Klecz (both via phone)

IPIA - Gerald Tienstra, Gary Howard (via phone)

IPOC - Bob Coombs, Scot Wolf

ILLOWA - Greg Thorpe, Tom Lupinski

NWBOCA -

SSBOA - Tom Pahnke

SBOC - Keith Steiskal (via phone)

**Quorum** was present with 4 officers and 12 delegates representing 8 member organizations.

1. The Approval of Meeting Minutes for May 8, 2014 was postponed since the Secretary was not present. Motion by Gerald Tienstra and seconded by Gary Howard. Motion approved unanimously.
2. President Report - Jeff Stehman stated that he has no report, but the key things to be addressed are all included as part of the agenda.
3. Vice-President Report – no report
4. Secretary Report – not present
5. Treasurer Report
	1. Account Summary – Payments have been made to our lobbyist but we have not received dues from member organizations. Tom is now full time with the Village of Oswego. Discussion about lack of funds.
	2. Audit results-will be completed after today’s meeting.
	3. Tax returns and corporation status Stehman has found an accounting firm in Southern Illinois for $75 to do the tax returns. Pahnke made the motion to hire the firm, second by Tienstra.

Motion to approve the report as submitted by Albertson, second by Howard.

1. Illinois Legislative Update and Discussion Items
	1. IML News
	2. Sewer Tap Fee Legislation – There is currently a bill that would control the fees to be set for sewer taps, but the fee structure as proposed does not work for most municipalities. Needs to be more flexible. Trying to get the municipalities removed from language. Motion of support by Wolf, Second by Albertson.
	3. Legislation proposals From ICCA - Working with IML to get legislation passed that the organization want done. We have always complained about reacting to proposed legislation. We need to present our ideas. We need some local legislatures to back our bills. Stehman asked for local politicians who would support or bills and ideas for legislation we want passed. Topics discussed were tax sales, sheriffs sales, contact information required with those sales, disclosure of violations,
	4. Reporting of Code Changes – When the new Plumbing Code was released, no one was notified. Wish there was a better way to release the information. Municipalities are required to post adopted codes with DCEO. Plumbing was released with SOS. The Illinois register is where they are supposed to be posted. No one knows to look there. Bob Neale stated that many other states that have codes all post them together. Why is the Lobbyist not notifying us of these changes?
	5. Water and Sewer tap fee legislation – duplicate 9b
2. ICC Updates and information-Bob Neale
Dinner meeting – ICC hosted a meeting with Sara Yerkes, Tom Ayers, Jeff Stehman and others discussing ICC stance on not opposing the IAPMO green & plumbing codes as long as equivalency is offered. CDP Access is going live. Encourage members to be involved.
3. Committee Reports
 a) ISO Committee – J. Albertson, G. Thorpe – no report

b) Lobbyist Committee Update – J. Stehman, K. Steiskal – Stehman would like to set a committee to drive the Lobbyist. Looking for volunteers. President should always be one person, but others should represent different geographical areas of the state. 2 from north, one from mid-section and one from south

1. Discussion with IACE – IACE had discussion with Executive Board but did not have a quorum to make a decision. Will be discussed at this month’s meeting. Stehman offer to go to the meeting again to answer questions. We need IACE too be involved with ICCA they are an integral part of our mission. Their participation is very important.

2. Discuss cost assessment for each chapter – Invoices distributed, $18/mo for the rest of this year. Need payments turned in to cover expenses ASAP.

3. Discuss lobbyist fee with Chapter Presidents and/or delegates –Stehman available to go to meetings.

4. Invoice all Chapters – Invoices available. Stehman going to IPOC meeting to address issues. Meeting is August 6th in Washington IL. Everyone is welcome to come, good training available (Simpson).

1. Old Business
	1. Update of IEMA- **Facility Assessment Support Team (FAST)** Alliance (formerly Emergency Response Advisory team) – J. Stehman and Scott Wolf – Stehman spoke with Lisa Mattingly after last ICCA meeting in Springfield. No action has been taken on the committee to this point.
	2. Illinois Terrorism Task Force – Gerald Tienstra – Have been sending emails with State contact not getting any response back. A meeting is schedule for July 23rd on their website. Will look into it.
	3. Web page and ICCA e-mail – L. Spires - not present
	4. **UPDATE** International Fire Code Seminar Costs – Good turnout. Will try t make these more profitable I the future. First time ICCA had done a training event in a long time. Didn’t break even. We were $221 in the red. IPOC donating $150 to help cover expenses. We need to keep getting our name out.
	5. **UPDATE** on Washington Tornado activities – Still looking for volunteers. Call 309-444-1135
	1. Volunteer plan reviewers, inspectors and administrative staff
	2. Chapter’s monetary donations
	3. Setting up a statewide volunteer network. Not in the scope of the IEMA

 plan. Could coordinate with ICC.

 h. **UPDATE** on Legislative Committee, North, West and South -Jeff Stehman

1. New Business
	1. New Home Inspectors State Task Force- Jeff Stehman – Looking for volunteers
	2. Fundraising ideas – J. Stehman
	3. **Next Meeting**, meeting dates and locations

**September 10, 2014** Location to be determined.

* 1. Open forum and discussion
1. Adjournment @ 11:40 AM. Motion by Tienstra, Second Pahnke.